



# 2017 BC Municipal Occupational Health and Safety Tradeshow

## CONDITIONS AND RULES

All exhibiting companies who participate in the trade show agree to abide by the following rules, regulations and exhibiting standards of the 2017 Municipal Occupational Health and Safety Conference being held at the Penticton Trade & Convention Center 273 Power St., Penticton BC  
**SHOW INFORMATION:**

*Move In:* Sunday Oct. 15, 2017 2:00 p.m. – 6:00 p.m.

*Move Out:* Monday Oct. 16, 2017 3:00 p.m.

*Location:* Penticton Trade and Convention Center  
273 Power St.,  
Penticton, BC 250-490-2460

*Hours:* Sunday Oct. 15 7:00 p.m. – 9:00 p.m. – stand up dinner and  
reception in trade show area  
Monday Oct. 16 7:30 a.m. - 3:00 p.m. Teardown from 3:00 p.m.  
Tuesday Oct. 17 **No trade show.**

*Price:* \$595.00 per single booth plus 5% gst (early payment on or before May 8, 2017)  
\$695.00 per single booth plus 5 % gst (after May 8, 2017)

### **BOOTH INFORMATION:**

All booth locations are indicated on the floorplan. All booths are 10' x 8', fully side and back draped. **The exhibit area is carpeted with aisle carpeting, so you may choose to order additional carpeting for your booth.** *Please contact the official show supplier, Show In Motion, if you require booth services (table, chairs, carpeting, extra lighting etc.). An exhibitor kit detailing services available will be provided to you.*

#### Rental costs include:

- A 8' x 10' booth with an 8' high draped backwall and 3' high sidewings of flameproof drapes. The show color is royal blue.
- Sunday evening stand up dinner & reception
- Listing in Safety Passport Program

### **EXHIBITOR/BOOTH GUIDELINES**

***Location:*** All exhibits and sessions take place at the Penticton Trade and Convention Center, 273 Power St. Penticton, BC

***Booth Selection:*** Location will be assigned on a FIRST COME, FIRST SERVED BASIS. Full booth payment must be **received** before a booth will be reserved and assigned.

***To Reserve A Booth:*** Complete the Application and Contract and send it with full payment (visa or mastercard) by fax to: (604)233-1942 or scan and e-mail to: [marym@pacificsafetycenter.com](mailto:marym@pacificsafetycenter.com). You can also purchase a booth by phone at (604)233-1842 contact: Mary. If you choose to mail a **cheque**, make it **payable to the BC Municipal Safety Association** and mail it to: BCMSA c/o Pacific Safety Center, 2158 20800 Westminster Hwy. Richmond, BC V6V 2W3. Don't forget to

include your application and contract with your cheque. Your booth choice will be assigned upon receipt of payment.

**Shipping:** Full shipping information will be provided upon confirmation of your application if requested.

**Liability:** The organizers of the 2017 Municipal Occupational Health and Safety Conference and the Penticton Conference Center will not be responsible for the safety of exhibits against robbery, damage by fire, accident or other causes. Exhibitor must provide own insurance for equipment and display.

**Fire Protection:** Exhibitors shall not encroach on aisle space and must remain within the space assigned.

All materials used for draping and decorations must be fire resistant or treated with flame retardant solution to meet with a flame test as provided in the City of Penticton bylaws. Dust covers for displays must be fire resistant or treated with a flame retardant solution.

Keep aisles as clear and uncluttered as possible during move-in and move-out hours. During exhibit times, keep aisles clear at all times.

No hazardous display of any nature will be permitted without written permission of the Whistler Fire Department. Keep fire hose cabinets and fire exit doors clear at all times

**Move out:** Please ensure that move out is conducted as quietly as possible as there will be seminars underway during move out.

**Cancellation:** All cancellation notices must be made in writing and received by the organizers of the 2017 Municipal Occupational Health and Safety Conference by August 5, 2017. A \$100.00 administrative fee will be charged on booth cancellations. No refunds will be made for cancellations after August 5, 2017

**Subletting of Space:** Exhibitors may not assign, sublet or share exhibit space.

**Special Effects and Devices:** All audio effects, visual effects, and attention-attracting devices must be kept at a low enough intensity so as, in the opinion of the 2017 Municipal Occupational Health and Safety Conference organizers, to not create conditions that are objectionable to neighboring Exhibitors.

**Size of Exhibit:** All exhibitor activities and demonstrations must be kept within the bounds of the contracted exhibit space and may not infringe on the aisle space. Distribution of materials, outside of the booth, is expressly forbidden. No signs or other articles are to be fastened to the walls, drapes, ceiling etc. by any method whatsoever. Any exhibit exceeding 7 feet, 11 inches in height must notify 2017 Municipal Occupational Health and Safety Conference organizers about specific height requirements.

**Force Majeure:** Neither party shall be liable for defaults or delays due to acts of God or the public enemy, acts or demands of any government or governmental agency, strikes, fires, flood accidents, or other unforeseeable negligence. Each party shall notify the other of the cause of such delay immediately after the beginning thereof.

**Release:** The Exhibitor, in partial consideration of being allowed to participate in the 2017 Municipal Occupational Health and Safety Conference, does hereby release and forever discharge the organizers of the 2017 Municipal Occupational Health and Safety Conference its employees, agents, successors, and assigns from any claims or causes of action which the Exhibitor may now have or which may subsequently accrue to the Exhibitor by reason of any matter connected with the Exhibitor's participation in the 2017 Municipal Occupational Health and Safety Conference.

**Violations:** Violations of these regulations on the part of the Exhibitors, their employees or agents, shall annul the right to occupy space and such Exhibitor will forfeit to the organizers of the 2017 Municipal Occupational Health and Safety Conference all monies that may have been paid. The organizers of the 2017 Municipal Occupational Health and Safety Conference have the right to terminate the right to occupy space and remove all persons and goods at the Exhibitor's expense and risk. The Exhibitor shall pay all such expense and damages that the organizers of the 2017 Municipal Occupational Health and Safety Conference may incur and forfeit all monies paid or due to them on account thereof. Exhibitor expressly waives the service of written notice to reenter and terminate.

**Final agreement:** This agreement, together with any attachments hereto, is intended by both parties to be a final expression of their understanding and as a complete exclusive statement of the terms thereof. It can only be modified in writing and signed by both parties.